

TOYNTON-ALL-SAINTS PRIMARY SCHOOL



Our School Prospectus, September 2016 to July 2017

Dear Parents and Carers,

Our vision at Toynton-All-Saints Primary School is to prepare our children for life, giving them the confidence and self-esteem to embrace challenge and to seek out opportunities.

Our Values

We believe that in order to achieve the best in life, our children should become competent at using the following life skills, and so each term we focus on an R to build the children's understanding and using the skills from emergent skills in Reception age to competent skills in Year 6.

- **Respect** – being able to show an empathy and tolerance for others' feelings and beliefs.
- **Risk-taking** – having the inner confidence to take calculated risks, so that we can make the most out of opportunities.
- **Resourcefulness** – to have the ability and creativity to solve problems by using our own resources and the resources around us.
- **Resilience** – to be able to bounce back and thrive in the face of challenge.
- **Relationships** – to see ourselves as part of a team and to connect positively with others to maximise the impact of what we do together.
- **Reflection** – to use this vital skill to look back on our actions, so that we can continuously improve.

We believe that all of our school staff should:

- Put the children first at the heart of every decision made with regards to school,
- Should feel enjoyment in being part of a dedicated team who are committed to achieving the best for the children and for the staff at school,
- Should feel proud of the results of their amazing commitment and hard work, to ensure that the children are happy, enriched and achieving.

We believe that our parents, carers and the wider community should:

- Feel welcome to visit and contribute to school life in a positive way, to enhance the learning and play experiences of the children,
- Feel that their opinions, wishes and dreams for their children's learning and achievement are listened to and acted upon appropriately,
- Should feel proud of school; of the children's achievement and roles as ambassadors for the school.

We believe that our Governing Body should:

- Be a critical friend to school, challenging and supporting our teaching and learning effectiveness and overall care of the children,
- Be active participants in the day-to-day life at Toynton, to understand the needs of the children and the staff,
- Should support and uphold the values and vision of our unique school.

Our aims for everyone at school:

- To be confident and happy life-long learners, both children and adults alike, within a stimulating and safe learning environment,
- To be able to think for themselves and welcome the opportunity to meet new people, alternative opinions or different beliefs
- To enjoy a high quality learning experience, ensuring the delivery of the statutory requirements of the National Curriculum whilst enriching and broadening children's horizons;
- Should have a secure and embedded understanding of the 6 Rs, enabling them to achieve their potential in life.

The History of Toynton



Toynton All Saints is an ancient settlement on the edge of the Fenlands, with homes along either side of a road that runs nearly for a mile. The name "Toynton" translates literally as "the hamlet" (Ton) of the "Teoda" people – a personal family name. The village was first recorded in the Domesday Book in 1086.

The Church was built in the C13th and dedicated to "All Saints". The school was built in 1845 and paid for by the Church of England and governed by the incumbent vicar, who installed a suitable Head Teacher to instill discipline and the 3Rs – Reading, (W)riting and (A)ithmetic!



The School Building & Outdoor Grounds

Inside the building there is a large Hall, four Classrooms (each with 2 Macs), the SMART Room used for small group teaching activities, the ICT Suite equipped with 9 Macs, the Little Acorns Pre-School Nursery Room, the Willows Café, the Staff Room, the PPA/Parent meeting room, Mrs. Coulthurst's Office and Ms. Johnson's Office.

In 2012, we created a meaningful outdoor learning space for The Conkers to enjoy and in 2013, a specific indoor Pre-School learning space for the Little Acorns. Our school has a good sized playground with outdoor furniture and play equipment stored in The P.E. shed, a kitchen garden, a Bike/Buggy Shelter and beautiful playing fields, leading to "Wild At Heart", our Forest School Conservation Area, which has our outdoor classroom, The Polytunnel, Dipping Pond, Willow Tunnel, Viewing Deck, Fire Pit, Fruit Orchard and Log Circle. In 2015, we created The Willows Peace Garden, based on the children's design.

In September 2016, we commence our project of building a 5th classroom (where the kitchen garden is) and an outdoor climbing area (funded by The National Lottery, the PFTA and the School Fund) to enhance our children's enjoyment and enrichment at playtimes.

The School Day

The school gates open from 8.00am for Breakfast Club, from 8.40am for our bus children and everyone else. As soon as the bus has arrived, two members of staff are on duty in the main corridor and on the small playground. The whistle blows at 8.55 am for morning exercises, when the Little Acorns, Conkers and Chestnuts classes line up in their classes and then go into school. The Maples and Mighty Oaks go straight to their classrooms on entering school.

After the Register has been taken, Assembly is held Monday to Thursday at 9.10am. On Tuesdays, we are joined by Father Peter from St. James' Church in Spilsby, for Collective Worship.

Breakfast Club	8.00am – 8.40am	- All welcome
<u>Early Years Foundation Stage:</u>		
Morning Session	8.55am – 11.45am	
Morning Break	10.30am-10.45am	
Lunch	11.45pm-12.45pm	
Afternoon Break	2.00pm-2.15pm	
End of school day	3.00pm	
<u>Years 1 to 6:</u>		
Morning Session	8.55am – 12.00pm	
Morning Break	10.30am-10.45am	
Lunch	12.00pm-1.00pm	
Afternoon Break	2.20pm-2.30pm	- Years 1 and 2 only
End of school day	3.15pm	
After School Clubs	3.15pm-4.30pm	
5.30 Club	3.15pm – 5.30pm	- All welcome
*FILM CLUB	Approximately 2 per term on Fridays	3.15pm-5.00pm.

School Organisation

As of September 2016, there will be 112 children on roll. They are arranged into 5 classes as follows:

- Little Acorns - Pre-school from 3 years+
- Conkers - Foundation Stage/Reception
- Chestnuts - Years 1 & 2
- Maples - Years 3 & 4
- Mighty Oaks - Years 5 & 6

In each class, the children are arranged according to their age and academic needs. Each class has a Class Teacher and a Teaching Assistant to support the children. Years 3,4,5 and 6 are taught as stand alone year groups for Literacy and Numeracy. Two experienced Qualified Nursery Key Workers support the Little Acorns, under the leadership and planning of the EYFS Teaching Team.

Starting School

The Governors welcome children into school the term after they are three. Children whose birthdays fall between 31st March and 31st August, will be eligible for their 15 funded hours in September. Those who turn three in the Autumn term are eligible to join in January and those who are three in the Spring Term can join after the Easter holidays. For parents wishing for additional hours, we offer a full-time schedule for a very competitive hourly fee.

Mrs.Coulthurst and Mrs Clark are responsible for the induction of pre-school children and our programme includes a series of opportunities that are aimed at settling both the children and you into school life confidently and securely. A booklet featuring Louis, a familiar character in our local Pre-Schools, will be given to you, which can be shared together with your child before coming to school.

Admissions Policy

Lincolnshire County Council manages the admission of all children.. The booklet "Going to school in Lincolnshire" will give you more information about the admissions criteria and is available on the website www.lincolnshire.gov.uk/schooladmissions. All admissions are made via this website too. Please contact the office if you have any questions.

Transport

For those children who live outside the village, but within the school's designated transport area, there may be the opportunity to make use of transport provided by the Local Authority. If you feel that your child may qualify, please ask for further details from school, or apply directly to the School Transport Services at Highways and Planning Directorate, City Hall, Lincoln. A bus supervisor at school cares for the children at the end of the day and ensures that they get onto the right bus.

Moving on to Secondary School

Children from Toynton-All-Saints School transfer to secondary education at the age of 11 years (Year 6). Our local schools are:

- King Edward VI Academy, Spilsby
- William Lovell Church of England School, Stickney
- Queen Elizabeth Grammar School, Horncastle
- Banovallum School, Horncastle
- Queen Elizabeth Grammar School, Alford
- The John Spendluffe Technology College, Alford
- Skegness Grammar School, Skegness

To decide which type of educational course your child will follow, he/she will undergo the selection process by taking the 11+ examination in the Autumn Term when he/she is in Year 6. The children take their 11+ tests at Toynton primary school. You have the right to withdraw your child from this process if you wish. A placement at one or other of the schools will normally be given to your child, if you name them as your preferred school. Parents will receive information regarding the selection process and choosing your child's next school during the Summer Term when your child is a Year 5.

Dress Code

The Governors have approved a simple uniform, following consultation with parents, carers and children. There is a blue sweatshirt, a blue fleece and gold polo-shirt, all on which is embroidered the school badge. These can all be purchased from The Uniform Shop on Spilsby Industrial Estate. Waterproof school coats, gold P.E. shirts and book bags can also be purchased. Boys are requested to wear grey trousers or shorts and girls, grey skirts, trousers or pinafore dresses. Blue gingham summer dresses may be worn in the summer term.

The main aim is to create in the children a sense of pride in their appearance and we ask you not to send your children to school in denim material or trainers. For P.E. we would appreciate you providing the following items for your child:

- Gold school P.E. T-shirt
- Navy or black shorts
- Plimsolls/trainers

During the Winter months, a tracksuit should be brought to school when the weather is very cold. Trainers are also advisable for children in Years 1-6, for when they are on the Playing Field for games.

***ALL ARTICLES SHOULD BE CLEARLY
MARKED WITH THE CHILD'S NAME***

Please provide a bag for the P.E. and games kit, which will hang on a peg, or fit into the KS2 lockers. We have insufficient space for large bags. Suitable Forest School clothing is: long trousers/waterproof trousers and jacket. Wellington boots should be worn throughout the year at Forest School.

We discourage the wearing of jewellery to school. It can be a danger and its loss causes distress. If children have pierced ears, only studs should be worn at school, not hoops.

It is a legal requirement that all jewellery be removed for P.E.

Behaviour and Expectations

We encourage and celebrate good behaviour and work at all times. Our Core Expectations endeavour to help each child develop a sense of worth and self esteem, respect for others, their views and property. Parental support is much appreciated and we may call upon your active support in our efforts to help your child manage his or her behaviour.

Our Core Expectations:

- To be kind
- To be helpful
- To respect others
- To listen
- To look after school property
- To work hard

Healthy Eating

As part of our achievement of the Healthy School Award, we have a Whole School Food Policy, which aims to:

- Improve the health of children, staff and their families by helping to influence their eating habits, diet and food hygiene.
- Increase children's knowledge of food production in our rural setting and their impact upon health and the environment.
- Ensure all pupils are well nourished at school and have access to safe and nutritious food and an easily available water supply.
- Ensure that the food supply meets everyone's needs (medical, religious, dietary, allergy).
- Make dining an enjoyable and safe experience

Little Acorns, Conkers and Chestnuts have fresh fruit for Morning Break provided by National Lottery Funding. They also receive free milk at Afternoon Break. Children in Maples and Mighty Oaks are encouraged to bring a healthy snack for their break. Brown bread is served at Toast Tuck Shop (20p per slice) every morning break. All children should bring a water bottle into class and are encouraged to drink throughout the day.

Our Cook, Mrs Cragg, prepares a hot lunch from our own kitchen each day. Orders for meals need to be placed with the school office once a term. The cost is £2.00 per day for a main meal, pudding or fruit and a cup of milk, with a vegetarian option available (£1.00 for Little Acorns). Special dietary requirements can be provided for. Children may bring their own packed lunch (no chocolates or sweets please). Lunch is eaten in the hall in two sittings. All Key Stage 1 children and those in receipt of:

- Income support/Income based Jobseeker's Allowance;
- Child tax credit (not Working Tax Credit) with an annual income of less than £16,190; or
- Guaranteed element of state pension credit

are eligible for a meal provided by the school free of charge. Please apply online at www.lincolnshire.gov.uk/FSMapply or ask at the school office.

Insurance

Personal Accident Insurance for Pupils and Personal Property

The Education Authority points out the following:

1. The insurance market offers personal accident cover for pupils 24 hours a day. Parents may not be aware of this and if they wish to avail themselves of this cover for their children, then they should make enquiries with insurance brokers or companies accordingly.
2. Pupils are responsible for security of their personal possessions.

Medical Care

If your child joins us as a Little Acorn, you will be asked to complete a health questionnaire when your child first starts school and the School Nurse will visit you to record the child's height and weight in their Reception year. Please let us know if you have any concerns regarding your child's eyesight, teeth or general health, so that a referral may be made. If the school has any concerns of its own, then we may refer your child to the school Doctor/Nurse, but this will of course be discussed with you.

We ask you not to send your child to school if they are unwell.

The Education Authority recommends that medicines are not brought into school for very obvious reasons. If your child has to have medication over an extended period of time e.g. inhalers, we shall do our best to help and you will be asked to fill in a form regarding the arrangements for the medication your child is to have. **Where a course of antibiotics is involved, we request that the child should not return to school with more than a day's mixture left, unless by prior agreement from the Head Teacher.**

If your child's health causes concern whilst in school, we shall contact you and make any arrangements appropriate at the time. It is important, therefore, that we have a telephone number where you can be contacted. If a second number of a relation or neighbour can be provided, that would be helpful too, in cases where you are not immediately available.

Absences from School

Government legislation requires us to monitor in detail all absences from school. Your help is sought in providing such information. Please could you contact the school by telephone, letter, e-mail or see your child's teacher personally on the day of your child's absence in time for the morning register, 9.00am. At the end of each term, you will be notified of your child's attendance in writing.

We would ask that parents do not take their children from school during term time, wherever that is possible. Please note the new Attendance Policy implemented by school (available on the school website), detailing that following a new government initiative, starting on 1st September 2013, school is no longer able to authorise 10 days holiday leave in term time. It is particularly important that children in Years 2 and 6 take their national tests that are held in May year 6 tests are 8-12 May 2017. During the same week, all other children take assessment tests and it is equally important that absences are avoided during this time.

As of September 2015, "persistently absent" children are now categorised as having attendance at under 90% (the equivalent of 19 days absence from school). We will report your child's attendance records to you yearly, in our Parents' Report and are happy to share your child's attendance level with you should you wish to know. Should your child's attendance fall under 90%, we shall request a meeting with you, so that school can help to support your child's attendance.

School Closures

In times of severe weather, parents will be able to find out if the school is closed by listening to Radio Lincolnshire or Lincs. FM. ***If nothing is mentioned, then parents can assume that school is open.*** School operates a text-round service (via Parentmail) for such occasions, so please make sure that we have your current mobile number and that you have kept this information up to date with the school office. Parents whose children travel to school by Kings Buses should contact them (01205 480 241) to establish that the normal service is running. For taxi arrangements, please contact the relevant contractor.

If severe weather occurs whilst the children are in school, any school closure will be announced on the local radio and a text via Parentmail will be sent to parents. Every attempt will be made to notify parents of this happening and children will always remain in school until parents have been contacted.

Our Home/School Agreement

In line with Government policy, we have a home/school agreement, which we ask you to sign with your child. We hope that this cements a partnership of working together co-operatively and sensitively for the best for your child.

Our Partnership Together

Working together makes such a positive difference to your child's education and progress through school and you are welcome in school at any time to talk with the Head Teacher. Our fulltime administrator is also on hand throughout the school day to help you.

Each class holds a Family Afternoon once a year to visit your child's classroom, meet the teacher and look at your child's work. There are also two formal parents' evenings in the year (October and February) to visit school and talk about your child's progress with his or her teacher.

We also hold a Curriculum Information Meeting in the Autumn term, for you to meet your child's teacher and learn about routines, homework, times tables and spellings for the year and how to support your child throughout the academic year.

If you are concerned about any aspect of your child's education at any time, please contact the School Business Manager for an appointment to be made to see, either the Class Teacher, the SENDCo, or the Head.

All children are given a written report at the end of each school year.

Watch out for our Weekly Newsletter, which is sent home each Friday (or via Parentmail) to keep you up to date with all of our curriculum and school community news. The newsletter is available on our website www.toynton-all-saints.lincs.sch.uk.

On Fridays, we hold a Celebration Assembly at 2.40pm, to which parents, carers, families and friends are invited to celebrate the children's achievements and talents. Parents are informed by Parentmail text message on Thursday, if their child will be receiving a merit in the Assembly.

The PFTA

This is another way in which you can support the School and have an enjoyable, social time. The A.G.M. is held in September each year and the elected committee plans a series of events that entertain as well as raise money for special items of equipment for school, school trips, residentials and school visitors. The Association is incredibly supportive of school and last year raised over the fantastic amount of £2,500 last year – a record for school to date! Money raised has been spent on the whole-school Christmas Party with a gift for each child, transport to the whole school picnic at Anderby Creek, new tables for the dining hall and to subsidise transport to the Christmas pantomime.

The Curriculum

We endeavour to create a friendly, happy, family atmosphere, welcoming parents, carers, visitors and the wider community into our school to support our core purpose of ensuring that all children achieve and learn. All members of the Governing Body and the staff feel that it is their responsibility to empower every child to achieve academic, social and personal recognition for his or her efforts. We are all committed to developing a learning environment where everyone can create, perform, think, explore and investigate for themselves.

The core skills of English (Literacy) and Mathematics (Numeracy) are critical to a child's education and self esteem and so these are taught every day. Our children read and write every day, enjoying stories, poetry, information books, letters, diaries, the list is endless. Through sharing books together, the children learn how to spell and use grammar and punctuation. They learn how to be good speakers and listeners in a group and they take a pride in their handwriting.

In Maths, children are helped to understand how the number system works and what really happens when you add, subtract, multiply and divide numbers. Maths is taught using real life problems with money, measures, time and shape. Emphasis is placed on mental calculations, the multiplication tables, estimation and using the calculator throughout school. We hope that Mathematics is interesting, fun and exciting in school, inspired by a wide range of interactive resources and technology.

Activities linked to spelling, writing and mental arithmetic are sent home on a weekly basis to support these subjects. All children have a reading book to take home every day and share together with you.

Science in school is experienced through first hand experimentation, discovery and observation. The children are encouraged to be inquisitive, curious and questioning: ***"I listen and I forget, I see and I remember, I do and I understand."***

They investigate the human body, plants and animals, forces, magnetism, electricity, sound and light, rocks and minerals, solids, liquids and gases, the Earth, Sun and Moon and materials and their properties at various times through the school, building on their knowledge, skills and understanding each time.

will use the Internet, spreadsheets, word processor, email and control technology to support and enrich their learning across the curriculum.

Information and Communication Technology prepares the children for a rapidly changing world where work and play have access to developed technical systems. ICT is mainly concerned with learning how to use computers and software confidently, but children also use cameras, videos and audio equipment. With parental permission, children will use the the Macs and iPads to access the Internet, spreadsheets, word processor, email and control technology to support and enrich their learning across the curriculum.

Design Technology is a practical subject which involves the children planning, designing, making and evaluating their own products using a variety of materials such as fabric, wood, card, food, techno-kits and recycled rubbish.

Physical Education is vital to our well being and so the children have the opportunity to access two hours of structured physical activity every week. We encourage everyone to enjoy sport and be successful at their level, making participation a positive experience. EYFS and KS1 children take part in 5 minutes of morning exercises each day. Dance and gymnastics are also an integral part of our physical education programme. Through our collaboration, we compete in inter-school sports events for all children across the school. We offer a variety of after school P.E. clubs, including GB Archery. In addition to Years 3-6 enjoy summer swimming lessons.

History for our youngest children is all about the changes in their own lives and those of their families, especially their grandparents. Later on they will learn about significant people and events in Ancient Egypt, Ancient Greece, during the Viking and Tudor periods, after 1938 and locally in our area. They will learn how to use artefacts, secondary evidence and writings to gain a historical perspective on their studies. Knowledge and understanding will be enriched through visits, visitors and theatre groups, bringing history to life and making it visual.

Geography for our youngest children will be all about people and places in their locality and a contrasting area in the British Isles and Africa. They will use maps, atlases and photographs to locate places. Later on they will apply their geographical skills to study a range of people and places in the world, looking at the impact of physical and human changes on the environment.

Art enables all of the children to explore and create from observation and the imaginary through painting, drawing, sculpting, collage, printmaking, clay and textiles. Their work is inspired by a variety of famous and local artists. Each year, we invite an Artist in Residence to work on projects across the whole school, to enrich their understanding of different skills and techniques.

Music is an opportunity for our children to share songs and musical instruments together, often culminating in public performances. Our music teacher, Mrs Gough, teaches 1:1 tuition of flute, recorder and piano, each Tuesday morning.

French we learn a Modern Foreign Language each week in school across the whole school, with the children learning the basic vocabulary of colours, numbers, parts of the body, places, traditions around the world and festivities that are celebrated differently to our own cultural traditions and celebrations.

The School Team

From September 2016 to July 2017

Head Teacher

Mrs. L. Coulthurst Head Teacher and EYFS Class Teacher
 Lead Designated Safeguarding Officer
 Literacy Co-Ordinator

Teachers

Mrs M Clark	(Full-time)	EYFS Teacher	
Miss R Gray	(Full-time)	EYFS & KS1 Leader	
		Class Teacher	Years 1 & 2
		Maths Co-Ordinator	
Mrs. J. Greenfield	(Part-time)	SENDCo	(2 afternoons)
		Class Teacher	Year 4
Mr. A Reeson	(Full-time)	Class Teacher	Years 3&4
		P.E. Co-Ordinator	
Miss R Apps	(Part-time)	Class Teacher	Year 5 & PPA
		ICT Co-Ordinator	
Mr. A. Pillans	(Full-time)	Class Teacher	Years 5&6
		Science Co-Ordinator	

Non-Teaching Staff

Mrs. D. Johnson	School Business Manager Clerk to Governors
Ms M. Barnard	School Administrator & Midday Supervisor
Mr & Mrs Soultter	Caretakers/Cleaners
Mrs D. Cragg	School Cook
Mrs. T. Lound	Midday Supervisor
Mrs S. Alexander	Midday Supervisor and 5.30 Club Supervisor
Miss. D Marsh	Midday Supervisor
Mrs. T. Nicholds	Midday Supervisor

Teaching Assistants

Mrs. J. Kirk	Class 4 Teaching Assistant & Learning Support Mentor
Mrs. S. Steltner	Intervention Programme Teaching Assistant
Mrs. S. Rymer	Little Acorns Key Worker
Mrs D. Marsh	Little Acorns Key Worker
Miss. L. Broadbridge	Class 2 Teaching Assistant
Mrs. H. Coulthard	Class 1 Teaching Assistant
Miss L. Nelson	Class 3 Teaching Assistant
Mrs. T. Lound	Forest School & Class 2 Teaching Assistant
Mrs C. Smith	Class 2 Teaching Assistant